



AIRCRAFT MECHANICS FRATERNAL ASSOCIATION

AMFA Local 11 • Brookview Plaza • 1450 Empire Central • Suite 11 • Dallas, TX. 75247
PHONE 214-366-4546 • FAX 214-366-4546 • WEBSITE: www.amfall.com

Nomination Notice

Alternate AMFA-SWA Outsourcing Liaison Representative

AMFA National is accepting nominations for an election to fill the position of Alternate AMFA-Southwest Airlines (SWA) Outsourcing Liaison Representative.

The Primary AMFA Outsourcing Liaison Representative serves the Southwest Airlines membership as their representative in the Maintenance Planning Department and shall report to the Airline Representatives, or their designee. The Primary is anticipated to be a full-time assignment based at the SWA Maintenance Facility in Dallas, Texas. The Alternate will serve in the event the Primary is unavailable. The term of service for the Alternate will commence on July 1, 2017, and will expire at 11:59PM ET, June 30, 2019, or upon termination of the program, whichever occurs first. Additional requirements, description, and expectations of these positions are outlined in the following document titled "AMFA Outsourcing Liaison Job Requirements."

This nomination process and election will be conducted in accordance with AMFA's general election procedures for officers. Candidates for this position must be active members in good standing, employed by Southwest Airlines under the Aircraft Maintenance Technicians' contracts, and free of all assessments and fines to the National and Local. Nominations must be submitted in writing to your Local no later than 5:00PM on **24 March 2017**. Nomination forms may be obtained from the AMFA Local 11 website.

All nominees will be required to verify their candidacy by completing and returning a Willingness to Serve Form, which will be emailed to each nominee by AMFA National following the close of the nomination period.

Information about the voting process, including the ballot package mailing date and the ballot count date, will be announced following the close of the nomination period.

Frank Suentzenich
Local 11 Secretary



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AMFA Outsourcing Liaison Job Requirements

1. Must be an active Member in good standing.
2. Responsible to the Airline Representatives.
3. Will work in Dallas. Will be embedded in the Planning Department. Required to attend all meetings within the Planning Department.
4. Willing to work the entire shift behind a desk and be available by phone after normal working hours.
5. Will receive all foreign and domestic outsourcing event notices from the Company.
6. Must be computer literate – able to use Microsoft Office (Word, Excel Spreadsheets, etc.) and other software.
7. Process (enter into spreadsheet and forward) outsourcing event notices and provide recommendations to the Airline Representatives and Outsourcing Committees. Must be able to disseminate information to all three AMFA Locals.
8. Monitor all add-on and reach-out work to insure compliance with the Collective Bargaining Agreement. Required to have full working knowledge of Article 2.
9. Must track trends and total hours of outsource events on a spreadsheet.
10. Monitor availability within all Southwest Airlines facilities to accommodate drop in work.
11. Track volume of events (by man hours) at each facility performing Southwest Airlines maintenance, including internal Southwest Airlines facilities, to determine a more accurate baseline understanding of the ratio of internal to external work performed, and monitor changing trends.
12. Review each event package prior to the induction date, insuring compliance with established guidelines per the current Collective Bargaining Agreement.
13. Review engineering recommendations for task assignments and man-hour estimates. If there is a suspected inaccuracy, contact the appropriate Union Representative (Airline Representative, Area Representative, Shop Representative, O/S Committee) for clarification.
14. Must review the Planning Department's forecasting models for accuracy and provide recommendations to the Airline Representatives and Outsource Committees of suspect issues.
15. Will monitor Southwest Airlines back shop production and provide recommendations to the Airline Representatives to prevent critical shortages in AOG components.
16. Provide periodical training to the Alternate Liaison to serve in Primary's absence.
17. Must attend bimonthly Outsource meetings.
18. May be required to travel to attend LEC meetings to represent outsourcing issues.



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19. Must agree to a “no compete” clause whereby the Outsourcing Liaisons are prohibited from accepting any position with the Company’s Maintenance Planning Department for a period of no less than thirty-six (36) months of leaving the AMFA Outsourcing Liaison position.
20. May be required to perform additional tasks as outlined by the Airline Representatives.
21. The Outsourcing Liaisons are subject to recall procedures as outlined in the AMFA Constitution.



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Alternate AMFA-Southwest Airlines OLR Representative

Nomination, Acceptance and Willingness to Serve Form

I, (PRINT NAME) _____

(EMPLOYEE #) _____

NOMINATE (PRINT NAME) _____

(EMPLOYEE #) _____

Your Signature: _____ Date: _____

HAVE NOMINEE (Who you nominated), FILL OUT THE BELOW ITEMS PRINT as you wish it to appear on the ballot:

YOUR NAME _____

NON-WORK E-MAIL _____

HOME/CELL PHONE _____

Signature: _____ Date: _____

Your signature implies your acceptance and willingness to serve in the capacity of Alternate AMFA-Southwest Airlines OLR Representative should you be elected. There is no self-nomination for this position and if an election is required it will be conducted by AMFA National.

Please FAX this form to AMFA Local 11 at 214-366-4546. This form must be received no later than 17:00 pm CT Friday **24 March 2017** in order for you name to appear on the ballot. Please save your confirmation sheet from your fax.